

### CDB Schedule Changes Release 1.4.6

1. The updated CDB schedule consists of Reporting, 24 Month, 48 Month, and 60 month CDB's. You will continue to see the 6, 12, 18 month CDB's only if they have been completed prior to the release.
2. The schedule for PACT /PRISE sailors remains Reporting, 6 month, 12 month, 18 month, 24 month, 48 month, and 60 month. Once the Career Counselor removes the PACT / PRISE status, (IE. The sailor is rated by exam or C.O.) the remaining schedule up to the 24 month CDB is no longer required and will not be displayed.  
For example: A PACT Sailor reports to the Command and the reporting CDB is completed on time. At the 6 month CDB the CCC removes the PACT status. The 12 and 18 month CDB are no longer required and will not be displayed.
3. Updated Reporting CDB due dates. Active Duty has 60 days and Reservists have 4 months from the Sailors report date to complete the reporting CDB.
4. Changed the Annual CDB schedule for Reservists to a Biennial CDB for Active and Reserve sailors. Once the 60 month CDB is verified, the Biennial CDB schedule date will reflect on the CDB page. Biennial CDB's start at 7 years and end at 39 years. The Biennial CDB's were added to the Due listing for Active and Reserves.
5. Updated the C-WAY CDB component to a scheduled CDB. C-WAY CDB's are due 15 months prior to the soonest date of the Sailors PRD or SEAOS. Since the PRD and SEAOS are fluid dates, the C-WAY required date is calculated upon page load. Once a C-WAY CDB is completed, the next scheduled CDB will be marked as not required and removed from the CDB due listing. The Counselor can still complete the next scheduled CDB if desired but it is not required.  
For Example: A C-WAY CDB was completed between the members 24 month CDB and the 48 Month CDB, the 48 month CDB will be marked as not required.
6. The completed C-WAY and completed Biennial CDB's have a hyper link in order to view the completed dates of prior C-way and Biennial CDB's.
7. Biennial and C-WAY CDB's were added to the due listing for Active and Reserve sailors.
8. The CDB Inquire component was updated to remove numerous drop downs to view CDB information. There is now one drop down per completed CDB to view all information for that CDB.

## **CAREER DEVELOPMENT BOARD (CDB)**

### **5.4. Active Component Career Development Boards**

1. Reporting CDB is to be conducted at the command level. Sailors should be given a career development board within 60 days of reporting. The first career development board is the most critical interaction between the Sailor and immediate chain of command. This not only provides the Sailor with the opportunity to express their goals but also allows command expectations and resources to be discussed.
2. 24/48/60 month CDB is to be conducted by the department. This career development board is for the Sailor and the department CDT members to review the Sailor's qualifications, goals, and career progression. CDBs are not required for Sailors who had a command level C-WAY CDB prior to the 24/48/60 month department requirement.
3. Career Waypoint-Reenlistment CDB is to be conducted at the command level. C-WAY-Reenlistment CDB is required 15 months prior to Sailor's SEAOS/EAOS/PRD to discuss C-WAY timeline, Sailor's career intentions, incentives, and options. Recommended resources are ECM community overview and Rating Qualifications which can be found on the NPC website under the enlisted tab.
4. Separation CDB is to be conducted at the command level. This includes HYT, Fleet Reserve, Retirement, Force Shaping initiatives, and Sailors who intend to separate that are not covered under C-WAY (E-7 and above/E-6 over 14 years). Recommended resources are rating exam profile sheets, ECM community overview, Navy Reserve, and transition timelines.

**Active Component**

CDB Type	Command	Department	Remarks
Reporting	X		60 days of reporting
24 Month		X	All Sailors that have been on board for 24 months and have 15 months or more remaining to PRD or EAOS/SEAOS
48 Month		X	All Sailors that have been on board for 48 months and have 15 months or more remaining to PRD or EAOS/SEAOS
60 Month		X	As required
C-WAY	X		15 months prior to EAOS/SEAOS/PRD and not approved to reenlistment in rate
Separations	X		HYT, Fleet Reserves, Retirements, Force Shaping initiatives, and not covered by C-WAY

5. Professional Apprenticeship Career Tracks (PACT)

- a. Reporting CDB is to be conducted at the command level Reporting CDB as required in paragraph 5.4.
- b. 6 month CDB is to be conducted at the department level to review Sailor's rating opportunities as per C-WAY-PACT.
- c. 12 month CDB is to be conducted at the department level to review Sailor's rating opportunities as per C-WAY-PACT.
- d. 18 month CDB is to be conducted at the command level only if a Sailor has not been approved via C-WAY-PACT for RED/NWAE/"A" School.

## Professional Apprenticeship Career Tracks (PACT)

CDB Type	Command	Department	Remarks
Reporting	X		60 days of reporting
6 Month		X	Review Sailor's rating opportunities
12 Month		X	Review Sailor's rating opportunities
18 Month	X		As required

### **5.5 Reserve Component Career Development Boards**

1. Reporting CDB is to be conducted at the command level. Drilling reservists will be seen within the first 4 drill weekends; whether they are reporting from A-School or on the fourth tour. The first career development board is the most critical interaction between the Sailor and immediate chain of command. This not only provides the Sailor with command expectations but also provides the Sailor insight on what to expect in that given command.
2. 24/48/60 month CDB is to be conducted by the department. This CDB is for the Sailor and the department CDT members to review the Sailor's qualifications, goals, and career progression. CDB is not required for Sailors who had a command level C-WAY CDB prior to the 24/48/60 month department requirement.
3. Career Waypoint-Reenlistment CDB is to be conducted at the command level. C-WAY CDB is required 24 months prior to Sailors SEOS/EOS to discuss C-WAY timeline, Sailors career intentions, incentives, conversion opportunities, RC to AC and options. Recommended resources are ECM community overview and rating qualifications.
4. High Year Tenure CDB is to be conducted at the command level. To be conducted 24 months prior to HYT date.

**Reserve Component**

CDB Type	Command	Department	Remarks
Reporting	X		Within 4 drill weekends of reporting to unit
24 Month		X	
48 Month		X	
60 Month		X	As required
C-WAY	X		24 months prior to EOS/SEOS/or as required
HYT	X		24 months prior to EOS/SEOS

5. New Accessions Training (NAT) Sailors

- a. 12/18 months CDB is to be conducted as required.

**New Accessions Training (NAT) Sailors**

CDB Type	Command	Department	Remarks
Reporting	X		covered by command CDB
12 Month	X		As required
24 Month	X		As required

## **5.6. Optional CDBs**

1. These CDBs can be directed by the command or requested by the Sailor. They are as follows:
  - a. Special Programs
  - b. Change in rating
  - c. Advancement
  - d. Officer Programs
  - e. OTEIP
  - f. Two or more PFA Failures within the past 4 years
  - g. Reserve Conversion/Navy Veteran/Other Service Veteran (PRISE-R/NAVET/OSVET) personnel with 18 months on board who have not completed lateral conversion prerequisites